

## GRANT APPLICATION INSTRUCTIONS

The following materials must be submitted electronically through [BidNet](#) before the Application Deadline. Applications cannot be emailed. If any of the required components are not completed and included with the application by the Application Deadline so that it can be fully evaluated without negatively impacting the fairness of the competitive process, the application will be deemed ineligible.

### Required Components

- Completed Grant Application
- Signed Applicant Statement Form(s)
- Signed Required Forms
  - Equal Employment Opportunity Certificate
  - Public Contract Code Questionnaires and Statements
  - Non-Collusion Affidavit/Declaration
- Project Scope of Work, Schedule, and Budget workbook (Excel file)
  - The template is available in [BidNet](#).
  - If a project is selected to receive funding, the Scope of Work, Schedule, and Budget will be added to the Grant Agreement, with any adjustments required by SANDAG, and the Applicant will be held responsible for implementing the project in accordance with the Scope of Work, Schedule, and Budget. Applicants should follow the directions in the Scope of Work, Schedule, and Budget template.

### Recommended Components

- Documentation of support for the project from community groups or individuals
- Resolution including all statements provided in the Sample Resolution
  - The template is available in [BidNet](#).

# Grant Application

## General Information

### Applicant Information

|                   |                                              |
|-------------------|----------------------------------------------|
| Applicant Name    | City of San Marcos                           |
| Applicant Address | 1 Civic Center Drive<br>San Marcos, CA 92069 |
| Contact Name      | Joseph Farace                                |
| Title             | Planning Division Director                   |
| Phone             | 760-744-1050 ext. 3248                       |
| Email             | jfarace@san-marcos.net                       |

### Climate Action Plan (CAP)

☐ The Applicant does not have a locally-adopted CAP.

☒ The Applicant has a locally adopted CAP. The document is available here (provide link):

<chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.san-marcos.net/home/showpublisheddocument/25084/637435406644270000>

### Project Information

|                       |                                           |
|-----------------------|-------------------------------------------|
| Project Title         | City of San Marcos Climate Action Plan    |
| Project Area Limits   | City-wide                                 |
| Brief Project Summary | Update to existing City of San Marcos CAP |

### Project Manager

List the day-to-day project manager/person who will manage the project.

|       |                            |
|-------|----------------------------|
| Name  | Joseph Farace              |
| Title | Planning Division Director |
| Phone | 760-744-1050 ext. 3248     |
| Email | jfarace@san-marcos.net     |

### Additional Contacts for Grant-Related Correspondence

Include the individual(s) who will prepare the quarterly reports, submit invoices, or otherwise be involved in the project.

|       |                          |
|-------|--------------------------|
| Role  | Administrative Assistant |
| Name  | Gina Jackson             |
| Title | Senior Office Specialist |
| Phone | 760-744-1050             |
| Email | gjackson@san-marcos.net  |

|       |  |
|-------|--|
| Role  |  |
| Name  |  |
| Title |  |
| Phone |  |
| Email |  |

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| Role  |  |
| Name  |  |
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| Role  |  |
| Name  |  |
| Title |  |
| Phone |  |
| Email |  |

### Project Partners

List the name(s) and contact information for any project partners.

|              |     |
|--------------|-----|
| Entity Name  | N/A |
| Contact Name |     |
| Title        |     |
| Phone        |     |
| Email        |     |

|              |  |
|--------------|--|
| Entity Name  |  |
| Contact Name |  |
| Title        |  |
| Phone        |  |
| Email        |  |

|              |  |
|--------------|--|
| Entity Name  |  |
| Contact Name |  |
| Title        |  |
| Phone        |  |
| Email        |  |

## Project Budget

### SGIP Funding Request

|                                 |           |
|---------------------------------|-----------|
| Total SGIP Grant Request Amount | \$315,000 |
|---------------------------------|-----------|

### Matching Funds

List the source(s) and associated dollar amounts of proposed matching funds. Matching funds can consist of in-kind services or cash match from the Applicant, funds from outside sources such as developer contributions, non-profit contributions, other state or federal funds, or other quantifiable sources. Other TransNet funds, including Local Street and Road Program funding, cannot be used as a match.

|                   |              |
|-------------------|--------------|
| Source of Funding | General Fund |
| Amount of Funding | \$9,450      |

|                   |    |
|-------------------|----|
| Source of Funding |    |
| Amount of Funding | \$ |

|                   |    |
|-------------------|----|
| Source of Funding |    |
| Amount of Funding | \$ |

|                               |    |
|-------------------------------|----|
| Total Matching Funds Provided | \$ |
|-------------------------------|----|

## INDIRECT COSTS

The Applicant intends to apply indirect costs to the project:

☐ Yes\* ☒ No

\*If the Applicant intends to apply indirect costs, the following method will be used:

- ☐ The Applicant has a Federally Negotiated Indirect Cost Rate (FNICR) recognized by the federal government, and that rate will be used.
- ☐ The Applicant has never received a FNICR and will elect the de minimis rate. The current de minimis rate is 15%.

*\*Applicants who intend to apply indirect costs to their proposed project should ensure that the indirect costs are incorporated into the Scope of Work, Schedule, and Budget worksheet.*

## Performance Measures

Using the SGIP Performance Metrics, which are available with the other SGIP application materials in [BidNet](#), select five metrics that can be used to measure the project's success in meeting the SGIP goals and objectives. **Please be aware that at the end of the grant term the Applicant must be able to meet all five metrics that it lists below or the Applicant may be required to repay the grant.** The Applicant will report on the progress toward meeting these performance metrics in its quarterly report.

In the table below, list each performance metric selected, and include the baseline measure (what the number is today, before the SGIP program begins).

| Metric No. | Performance Metric (from the SGIP Performance Metrics list)                                                                                                                                                            | Baseline Measure                              |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
| 1.         | CAP Strategies # 2 and #3 and their respective measures will be revisited to align with SANDAG smart growth policy and future year regional ABM assumptions.                                                           | 0                                             |
| 2.         | CAP strategies #1, #4 and #5, and their respective measures, will be revised to account for new and/or modified State mandates, legislation and/or code requirements.                                                  | 0                                             |
| 3.         | Three authentic and creative public engagement events and actions such as “pop-up” demonstrations, walk audits, community bike/walk events, etc., and number of people engaged in them (disaggregated by demographics) | 0                                             |
| 4.         | One to two suggestions/proposals from community engagement processes are incorporated into the CAP update.                                                                                                             | 0                                             |
| 5.         | Changes in carbon emissions (MTCO2e): Future year mitigated BAU forecast is demonstrated to meet City target set by CAP update.                                                                                        | 2030 Legislative BAU forecast: 429,000 MTCO2e |

In the space below, include any additional information regarding the Applicant's selected performance metrics or baseline data.

The selected performance metrics align with the City's overarching goals of reducing GHG emissions, promoting sustainability, and enhancing public health through smart growth principles. Each of the following metrics is integral to measuring progress toward the City's updated Climate Action Plan and ensuring accountability in addressing climate change:

1. **CAP Strategies #2 and #3 and their respective measures have been revisited to align with SANDAG smart growth policy and future year regional ABM assumptions:** This metric will track that all CAP measures under Strategies 2 and 3 are updated to reflect the City's commitment to smart growth and in turn, a reduction in GHG emissions from fossil fuel consumption and vehicles miles traveled (VMT). Smart growth principles focus on creating sustainable, compact, and well-connected communities that reduce the need for driving and promote environmentally friendly development. Updated CAP strategies shall be in alignment with SANDAG smart growth policy. Furthermore, SANDAG's 2025 ABM will account for changes in future year regional travel patterns. The CAP update will, therefore, need to account for the City's necessary actions in light of new regional model assumptions.
2. **CAP strategies #1, #4 and #5, and their respective measures, will be revised to account for new and/or modified State mandates, legislation and/or code requirements.** Since adoption of the 2020 CAP, the context at the State-level has changed in regard to electrification and energy efficiency. There have been new State regulations that have been put in place, and CAP measures will need to be updated to reflect State legislation relative to zero and alternative fuel vehicles; building energy efficiency and renewables and zero-carbon energy.
3. **Three Authentic and Creative Public Engagement Events and Actions:** Engaging the community is critical to promoting climate action at the local level. This metric tracks the number of interactive public engagement events the City would implement to raise awareness about climate-related issues. The City would track number of attendees and demographics of these events. This will provide insight into the effectiveness of the City's outreach efforts and help identify underserved communities.
4. **One to two suggestions/proposals from the community engagement processes Are incorporated into the CAP update:** This metric tracks the level of influence community input has on decision-making processes. By documenting how many community-generated suggestions and proposals are incorporated into the CAP update, the City will assess how well they integrate community feedback. This will ensure that the CAP is not only top-down but also reflects the needs and priorities of the community, especially those from marginalized communities who may be disproportionately affected by climate change.
5. **Changes in carbon emissions:** This metric directly ties to the City's goal of reducing GHG emissions. The CAP update will re-inventory GHG emissions and report on the change in emissions since 2012 (baseline) and progress against 2030 projections. The City has expressed the desire to continue to have a qualified CAP. Therefore, the City must ultimately demonstrate that future year mitigated emissions levels will meet or exceed specified future year target(s) identified in the CAP update.

## Evaluation Criteria Responses

### 1. New Climate Action Plan Or CAP Update Contents

#### A. New CAP Or CAP Update Timeline

This project will (select one):

- ☐ Develop a new CAP
- ☒ Update an existing CAP. The existing CAP was adopted:
  - ☒ Three or more years ago (2/28/2022 or earlier)
  - ☐ Less than three years but more than one year ago (between 3/1/2022 and 2/28/2024)
  - ☐ Within the last year (between 3/1/2024 and 2/28/2025)
- ☐ Neither develop a new CAP nor update an existing CAP (skip to Criteria #2 below)

#### B. GHG Emissions Inventory And Near- And Long-Term GHG Emissions Forecasts And Reduction Targets

Describe in the space below the approach to the new CAP or CAP Update, including the greenhouse gas (GHG) emissions inventory and the baseline year that will be used, in accordance with adopted protocols. Describe how the CAP or CAP Update will include near- and long-term GHG emissions forecasts (e.g., 2035 and 2050) and GHG reduction targets.

If the project is neither a new CAP nor CAP Update, this question can be skipped.

The City of San Marcos is committed to updating its 2020 CAP as anticipated in the 2022 and 2024 Monitoring Reports. The CAP update would be composed of an inventory update, Business as Usual (BAU) Forecast update; update target/horizon year; updates to the legislative and mitigated forecasts, and reduction measures as warranted based on analysis of progress to date. In addition to these tasks, the City would also develop and implement a public engagement plan and complete an updated development checklist.

It is expected that City staff and consultants will attend the following meetings during the CAP update process:

- Kick-Off and other regular project meetings or conference calls to share project status, discuss pending decisions and other challenges in updating the CAP
- Meetings with relevant staff and city departments to discuss and receive feedback on CAP targets, feasibility of GHG reduction measures, roles and responsibilities for implementing the CAP
- Public meetings including public engagement events, CAP Citizens Group, Planning Commission and City Council meetings as needed throughout the project.

##### **Inventory Update**

The City's CAP update will adhere to established protocols for creating a comprehensive GHG emissions inventory and setting emissions reduction targets. The baseline year for the inventory will be determined by the City during the CAP Update process and will be used as the reference point for

comparing future GHG emissions and measuring progress toward achieving reduction targets. This baseline is selected based on data availability, consistency, and relevance to established regional standards and current policy goals., The City may utilize the SEEC ClearPath California tool to create an undated inventory and emissions forecasts or utilize SANDAG's guidance documents. The tool to update the GHG inventory and emissions projects will be decided upon after the consultant selection. The tool used would be supported by the State, so the CAP is structured to be CEQA qualified document.

-- Baseline transportation-based emissions will be sourced from the latest SANDAG (San Diego Association of Governments) Activity Based Model (ABM) forecast and Vehicle Miles Traveled (VMT) data. The model may need to be manually adjusted with land use overrides as needed to reflect any general plan amendments and/or rezones that may have occurred since adoption of the prior CAP and inventory. ----Baseline residential and commercial energy use data (electricity and natural gas) will be requested from San Diego Gas and Electric (SDG&E). In order to update other sectors, data requests will be sent as necessary to gather additional data points in water, wastewater, and solid waste.

#### **Emissions Forecasts (BAU, Legislative BAU)**

To accurately assess future year transportation-based GHG emissions, the City will use the latest SANDAG ABM forecast, and Vehicle Miles Traveled (VMT) data. The ABM will provide an up-to-date understanding of regional travel patterns, transportation emission factors, and trends that contribute to GHG emissions in future years. The SANDAG ABM and VMT data will serve as the foundation for transportation-related GHG emissions projections, helping to quantify future year GHG emissions under a business-as-usual (BAU) scenario and mitigated forecast. The City will also analyze the impact of recent and upcoming State regulations on GHG emissions to create a legislative BAU forecast. This will include evaluating how the latest regulations will reduce emissions within the City. The CAP update will factor in these anticipated reductions, ensuring that the GHG forecasts reduction targets reflect both local and State-level progress.

#### **Targets**

To align with the City's climate goals, the CAP update will establish a new GHG reduction target. The City will begin by evaluating the effectiveness of the existing GHG reduction targets in the context of updated emissions projections and the revised target year, while incorporating the impacts of California regulations and other relevant factors. While the current CAP targets reductions by 2030, this timeline will be evaluated to determine whether it remains feasible given updated information and current conditions. If necessary, the emissions target and target year may be revised to reflect a more realistic or ambitious goal and to ensure the CAP update is aligned with State climate goals and local conditions. The City may explore the possibility of incorporating a carbon neutrality goal, ensuring that the CAP remains forward-thinking and aligned with long-term climate objectives.

## **C. GHG Reduction Measures**

Describe in the space below how the Applicant will ensure that the new CAP or CAP Update will include specific, quantifiable GHG reduction measures to achieve the GHG reduction targets.  
If the project is neither a new CAP nor CAP Update, this question can be skipped.

### **Reduction Measures, Updated Mitigated BAU Forecast, and Benefit Cost Analysis**

The City is committed to ensuring that the CAP Update includes specific, quantifiable GHG reduction measures that are directly aligned with the established GHG reduction target. The CAP update will utilize data-driven methodologies to ensure that the proposed measures will effectively meet the target.

A detailed analysis will be performed in order to project BAU GHG emissions based on ClearPath forecasts, as detailed above. This will involve reviewing key sources of emissions across sectors such as transportation, energy use and waste. The City will then identify the gap between current emissions levels (future year BAU), the legislative BAU and the emissions reductions needed to meet the City's climate targets.

Based on the emissions forecasting, evaluation of regulations, and community input, the City will identify specific, quantifiable revised and/or new GHG reduction measures. The City will review and evaluate GHG reduction measures in the region and State to evaluate if any are appropriate for incorporation in the San Marcos CAP. New or revised measures will be strategically designed to address the largest sources of emissions and to ensure measurable progress toward the GHG reduction targets. Each measure will be paired with a clear methodology for tracking and verifying its effectiveness, ensuring transparency and accountability.

Once new and/or revised reduction measures have been identified, the City will complete a new mitigated BAU forecast, calculating reductions from using the ClearPath tool, including the latest emissions factors. The gap analysis and mitigated forecast methodology will be documented in in technical appendix to the CAP.

Finally, the City will conduct an analysis to estimate benefit- cost ratios, cost-per-metric ton of GHG reduction values, and co-benefits to help understand the cost-effectiveness of potential CAP measures, including the financial impacts to residents and businesses. Following sub-tasks are expected:

- Review CAP measures to determine data needs and collect relevant data
- Develop Benefit-Cost Analysis spreadsheet tool to calculate benefit-cost ratios and dollar-per-metric ton values for each measure and conduct the analysis
- Identify co-benefits of the measures
- Develop Benefit-Cost Analysis Draft and Final Spreadsheet and narrative for incorporation in the updated CAP

### **Prepare Draft and Final CAP**

The City will prepare a comprehensive administrative draft of the CAP document and then final CAP document to be released for public review along with the CEQA document for the CAP adoption. In addition to the general topics included in the current CAP, it is expected that the CAP will also incorporate Climate Resilience and Equity topics. Following the public review and based on comments from the public, update and finalize the CAP document for formal adoption by the City.

### **Prepare CEQA documentation for CAP's adoption**

The City will conduct CEQA analysis for the adoption of the CAP. It is expected that a Negative Declaration will need to be prepared.

## **2. Implementation and Monitoring**

### **A. CAP Implementation**

For a new CAP or CAP Update, describe in the space below the plan for implementing each GHG emissions reduction measure identified in the CAP, including, but not limited to, the identification of responsible parties, key actions, timeline, costs, and funding sources.

For an Implementation Plan for an existing CAP, describe in the space below how the project will develop an implementation plan for an existing CAP, including but not limited to the identification of responsible parties, key actions, timeline, costs, and funding sources.

**Update the CAP Compliance checklist**

The City has successfully been implementing the 2020 CAP through use of its CAP Checklist. To allow future development projects to streamline CEQA review related to GHG emissions, the City proposes to update the CAP compliance checklist to reflect updated measures in the CAP.

## B. CAP Monitoring

For a new CAP or CAP Update, describe in the space below how progress toward achievement of the GHG emissions reduction target(s) will be monitored, including but not limited to metrics for tracking progress, periodic updates to the GHG emissions inventory, regular reporting of progress, and timing of future CAP updates.

For an Implementation Plan for an existing CAP, describe in the space below how the project will establish monitoring measures for an existing CAP including but not limited to metrics for tracking progress, periodic updates to the GHG emissions inventory, regular reporting of progress, and timing of future CAP updates.

## 3. Project Feasibility

### A. Efficient Use Of Project Funds

The Applicant's Scope of Work, Schedule, and Budget workbook will be reviewed to determine the degree to which the project will efficiently use program funds in the following three areas.

#### Project Scope of Work

Please indicate which of the following factors was considered when developing the Scope of Work. Check all that apply.

- ☒ All major tasks and subtasks were included that are necessary to complete the project, including any tasks or subtasks that may be deemed unnecessary during project implementation
- ☒ The Applicant considered the steps it would take to complete the planning work, including robust stakeholder engagement.
- ☒ The Applicant considered the effort necessary to prepare any necessary consultant work for competitive bidding and ensured that it's agency's procurement requirements will be met before advertising the solicitation.
- ☒ The Scope of Work considers the approvals needed to enter into a contract with the selected consultant.

#### Project Schedule

Please indicate which of the following factors was considered when developing the Project Schedule. Check all that apply.

- ☒ The Project Schedule includes reasonable start dates, taking into account any work that has already been completed before the NTP has been issued and any other tasks or subtasks that might impact the start date for each task and subtask.
- ☒ Project durations and completion dates are reasonable and include timeframes that the Applicant can actually achieve.
- ☒ The Applicant is aware that it will be required to adhere to the Project Schedule and that all schedules must meet the Project Milestone and Completion Deadlines that are listed in SANDAG Board Policy No. 035.

#### Project Budget

Please indicate which of the following factors was considered when developing the Project Schedule. Check all that apply.

- ☒ The Project Budget considered all of the tasks and subtasks listed in the Scope of Work.
- ☒ Each task and subtask identifies reasonable costs to complete the task or subtask, and any matching funds are included.
- ☐ If the Applicant intends to request reimbursement for indirect costs, those costs are included in the Project Budget and the Applicant indicated in this Application whether it will elect the de minimis rate or it has a FNICR.

## B. Community Engagement

Please describe how the project has and will continue to have strong community support, opportunities for community input, and how community members can have a meaningful role in the project, including underserved and limited English proficiency populations.

To ensure a comprehensive and inclusive engagement process, the City will complete the following:

**Development of a Public Engagement Plan:** Consultants, in collaboration with the City's Communication and CAP teams, will develop a Draft and Final Public Engagement Plan. This plan will outline the strategies and methods to be used for soliciting input from a broad range of stakeholders. The plan will specifically address how to engage underserved communities, including those with limited English proficiency, ensuring that all voices are heard in the CAP update process.

**Implementation of Public Engagement Activities:** A variety of engagement activities will be conducted to ensure broad participation, including both in-person and virtual events. These may include:

- Public presentations to share information and solicit feedback from community members.
- Distribution of flyers, handouts, and e-blasts to ensure that information reaches residents in multiple formats.
- Press releases to keep the public informed of key developments and engagement opportunities.
- Targeted community engagement events such as workshops, focus groups, and “pop-up” demonstrations designed to reach diverse audiences, especially those from marginalized communities.

**Inclusive Outreach:** The City is committed to ensuring that all community members have opportunities to participate. This includes making materials available in multiple languages, providing translation and interpretation services during meetings and events, and reaching out to community organizations that serve underserved populations, including limited English proficiency groups.

**Meaningful Role for Community Members:** Community members will have a meaningful role in shaping the direction of the City's Climate Action Plan. Their input will not only help in identifying priority areas but also in refining and fine-tuning the proposed measures. We will ensure that everyone, particularly those who have been historically marginalized or underserved, has a clear channel to contribute, ask questions, and participate in decision-making. This collaborative approach will foster ownership and strengthen the community's commitment to the goals outlined in the CAP.

## 4. Board Policy No. 033

### A. Prohousing Policies

☐ Applicant currently has HCD Prohousing Designation

OR

Select all policies currently in place in the following categories:

#### Category 1: Favorable Zoning And Land Use

- ☐ Housing element plan for zoned capacity of >150% of RHNA
- ☐ Permitting missing middle uses (e.g., duplexes, triplexes, fourplexes, townhomes) in existing low-density single-family zones
- ☐ Eliminating minimum parking requirements
- ☐ Allowing residential in commercial zones
- ☐ Allowing more/larger accessory dwelling units (ADUs) than state law requires
- ☐ Density bonus that is >10% more than state requirements
- ☐ Established Workforce Housing Opportunity Zone (WHOF) or housing sustainability district
- ☐ Standards to promote more density
- ☐ Housing element plan for zoned capacity of >125% of RHNA
- ☒ Reduced parking requirements

#### Category 2: Acceleration Of Housing Production Timeframes

- ☐ Ministerial approval of housing
- ☒ Streamlined/program level California Environmental Quality Act (CEQA) Environmental Impact Report (EIR) for general plans/specific plans etc.
- ☐ Permit process that is less than two months
- ☒ Elimination of public hearings for projects consistent with zoning/general plan
- ☒ One-stop shop permitting processes or single point of contact
- ☒ Priority permit processing or reduced plan check times for ADUs/junior ADUs, multifamily, or affordable housing
- ☐ Streamlined housing development at the project level
- ☐ Permit process that is less than four months
- ☐ Three public hearings limit for projects consistent with zoning/general plan
- ☐ Eliminated or replaced subjective design standards with objective standards that simplify zoning
- ☒ Standard entitlement application
- ☒ Publicly posting online status updates on permit approvals

#### Category 3: Reduction Of Construction And Development Costs

- ☐ Waived development impact fees for housing
- ☐ Adopted universal design ordinances
- ☐ Preapproved prototype plans for missing middle housing (e.g., duplexes, triplexes, fourplexes, townhomes)
- ☒ Measures that reduce costs for transportation-related infrastructure or that encourage active transit or other alternatives to cars
- ☐ Reduced development impact fees for housing
- ☐ Less restrictive ADU standards than state requirements
- ☐ Fee reduction, including deferrals or reduced fees for housing with people with special needs
- ☐ Promoting innovative housing types that reduced development costs

#### Category 4: Providing Financial Subsidies

- ☐ Local housing trust fund or collaboration on regional fund
- ☒ Program to comply with Surplus Lands Act and make publicly owned land available for affordable housing
- ☐ Enhanced Infrastructure Financing District (EIFD)
- ☐ Prioritization of local general funds for affordable housing
- ☐ Grants/low-interest loans for affordable ADUs
- ☒ Direct residual redevelopment funds to affordable housing
- ☒ Development and regular use of housing subsidy pool, local/regional trust, or similar funding source

Please provide more information on each of the policies selected (or links to documentation)

San Marcos Creek Specific Plan

<https://www.dropbox.com/scl/fi/7rwc1mpy6vd5bbzaokt1o/San-20Marcos-20Creek-20Specific-20Plan.pdf?rlkey=1i5r3syfxy6o9c3td6fik61l&e=1&dl=0>

University District Specific Plan

<https://www.dropbox.com/scl/fo/d7o5emmzgrsybdbl1pt4/AFwwFESdj5Tj4u9n3ksFtdo?rlkey=u7lqvq7572mvmrgwj2gur579&e=1&st=aaocre5y&dl=0>

Final Climate Action Plan

<https://www.san-marcos.net/home/showpublisheddocument/25084/637435406644270000>

Municipal Code – Chapter 20.515

[https://library.municode.com/ca/san\\_marcos/codes/code\\_of\\_ordinances?nodeId=TIT20ZO\\_CH20.515\\_SIDEPLRE](https://library.municode.com/ca/san_marcos/codes/code_of_ordinances?nodeId=TIT20ZO_CH20.515_SIDEPLRE)

PRADU Program

<https://www.san-marcos.net/departments/development-services/building-code-compliance/pradu-program>

Development Permit Application Guide for New Development Permit

<https://www.san-marcos.net/home/showpublisheddocument/29280/638765991508570000>

Housing Element

<https://www.san-marcos.net/home/showpublisheddocument/25740/638735008973470000>

Building and Development Projects

<https://www.san-marcos.net/work/development-projects>

Active Transportation Plan

[https://www.dropbox.com/scl/fo/dzhq3ug2s7w4gz88995le/AFVyu6yH2NqjolK2Y24\\_lmY?rlkey=fbd3vtgr0azfnisnl3hdtuk0l&e=1&st=eeoss13c&dl=0](https://www.dropbox.com/scl/fo/dzhq3ug2s7w4gz88995le/AFVyu6yH2NqjolK2Y24_lmY?rlkey=fbd3vtgr0azfnisnl3hdtuk0l&e=1&st=eeoss13c&dl=0)

## B. Housing Equity

The Applicant has the following policies or practices that advance housing equity (mark all that apply).

- ☒ An adopted inclusionary housing ordinance
- ☐ Establishment of rent stabilization
- ☐ Establishment of anti-displacement policies in conjunction with transit improvements

- ☐ Creation of a strategy or fund to preserve naturally occurring affordable housing
- ☐ Creation of tenant protection policies such as access to legal counsel, just cause eviction policy, etc.
- ☐ Rezoning and other policies that result in a net gain of housing capacity while concurrently mitigating development impacts on or from environmentally sensitive or hazardous areas.
- ☐ Programs, land use plans, and new policies (other than those indicated in the Prohousing Policy Implementation section above) that are intended to result in increased investment (such as infrastructure, housing, open space, etc.) in lower opportunity areas. Such areas include but are not limited to, Low Resource and High Segregation & Poverty areas designated in the 2021 California Tax Credit Allocation Committee (TCAC)/HCD Opportunity Map, and disadvantaged communities under California Senate Bill 535 (2012).
- ☐ Zone changes or other policies (other than those listed in the Prohousing Policy Implementation section 3 above) that increase housing choices and affordability in High Resource and Highest Resource areas, as designated in the 2021 CTCAC/HCD Opportunity Maps.
- ☒ Displacement risk studies
- ☐ Creating a publicly available database of affordable housing properties at risk of losing affordability restrictions through the expiration of rent restrictions or tenant voucher programs
- ☐ Proactive monitoring of housing at risk of losing affordability restrictions and proactive enforcement of state-mandated tenant notification provision

Please provide more information on each of the policies selected (or links to documentation)

Housing Element

<https://www.san-marcos.net/home/showpublisheddocument/25740/638735008973470000>

Municipal Code Chapter 20.310

[https://library.municode.com/ca/san\\_marcos/codes/code\\_of\\_ordinances?nodeId=TIT20ZO\\_CH20.310|NHO](https://library.municode.com/ca/san_marcos/codes/code_of_ordinances?nodeId=TIT20ZO_CH20.310|NHO)

## APPLICANT STATEMENT FORM

This form must be signed by an authorized representative of the Applicant, such as the city manager or other authorized individual under the Applicant's policies and procedures, and demonstrate the Applicant's willingness to participate and fulfill the program requirements. If applying in a partnership, each jurisdiction under the partnership must have an authorized representative sign this form.

Please indicate application completeness by checking the following boxes, then sign and date below.

As an authorized delegate, I certify that my agency:

- ☒ Has not submitted a project that is already underway and is fully funded unless the application requests funds for additional work beyond the scope of the current project. I understand that TransNet funds cannot replace existing project funding.
- ☒ Has read the Grant Agreement Template and accepts and can meet the terms and conditions.
- ☒ Understands that SANDAG will not reimburse the applicant for expenses incurred before the Notice to Proceed issuance or after the grant term expiration.
- ☒ Understand that Projects already underway are eligible to apply ONLY if the Application requests funds for additional work beyond the scope of the current project. TransNet funds cannot be used to supplant or replace existing project funding.

If this application is approved for funding, I certify that my agency:

- ☒ Understands that the responses in this application will become requirements reflected in the Grant Agreement with SANDAG.
- ☒ Agrees to sign and return the Grant Agreement to SANDAG, without exceptions, within 45 days of receipt.
- ☒ Will submit progress reports and invoices documenting the use of grant and matching funds to SANDAG no less frequently than quarterly using the method required by SANDAG.
- ☒ Understand that my project must meet the performance measures in the grant agreement between SANDAG and the grantee.
- ☒ Will set up a separate project account for quarterly reporting and invoicing.
- ☒ Will not use project funding for alcohol, political, religious, or discriminatory themes or affiliations.

I certify that I agree with the above statements and that the information submitted in this application is complete and accurate. I have the authorization to submit this Grant Application on behalf of my agency.

Michelle Bender

City Manager

Print Name

Title

DocuSigned by:

*Michelle Bender*

4/9/2025

Signature

70E0F75B06C54E4...

Date

## REQUIRED FORMS

### Equal Employment Opportunity Certificate

#### Certificate of Compliance with Equal Employment Opportunity Requirements

The Equal Employment Opportunity (EEO) provisions of the Agreement SANDAG will award to the Applicant requires the Applicant to provide equal employment to all people, regardless of race, color, religion, sex, or national origin.

Applicant certifies that it will comply with the provisions of the SANDAG Equal Employment Opportunity Program ([SANDAG Board Policy No. 007](#)) and rules and regulations adopted pursuant thereto, Title VI of the Civil Rights Act of 1964, the California Fair Employment Practices Act, and any other applicable federal and state laws and regulations relating to equal employment opportunity, including laws and regulations hereinafter enacted.

Furthermore, the Applicant certifies that it

☐ has ☒ has not

been found, adjudicated, or determined to have violated any laws of Executive Orders relating to employment discrimination or affirmative action including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000[e] et seq.); the Equal Pay Act (29 U.S.C. 206[d]); Executive Order (EO) 10925 (Kennedy, 1961), EO 11114 (Kennedy, 1963), or EO 11246 (Johnson, 1965); or the California Fair Employment and Housing Act (Government Code 12460 et seq.); by any federal or California court or agency, including but not limited to the Equal Employment Opportunity Commission, the Office of Federal Contract Compliance Programs, and the California Fair Employment and Housing Commission.

If yes, please explain the circumstance in the space below:

N/A

Michelle Bender

City Manager

Print Name

Title

DocuSigned by:

*Michelle Bender*

4/9/2025

Signature

70E0F75B06C54E4...

Date

Public Contract Code Questionnaires and Statements

Public Contract Code Section 10162 Questionnaire

The Applicant shall complete, under penalty of perjury, the following questionnaire:

Has the Applicant, any officer of the Applicant, or any employee of the Applicant who has a proprietary interest in the Applicant, ever been disqualified, removed, or otherwise prevented from bidding or proposing on, or completing a federal, state, or local government project because of a violation of law or a safety regulation?

☐ Yes\*      ☒ No

\*If Yes, explain the circumstances in the space below.

Public Contract Code Section 10232 Statement

In conformance with Public Contract Code Section 10232, the Applicant states under penalty of perjury, that no more than one final unappealable finding of contempt of court by a federal court has been issued against the Applicant within the immediately preceding two-year period because the Applicant failed to comply with an order of a federal court which ordered the Applicant to comply with an order of the National Labor Relations Board.

Public Contract Code Section 10285.1 Statement

In conformance with Public Contract Code Section 10285.1 (Chapter 376, Stats. 1985), the Applicant declares under penalty of perjury under the laws of the State of California that the Applicant(must check one)

☐ has      ☒ has not

been convicted within the preceding three years of any offenses referred to in that section, including any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including the Regents of the University of California or the Trustees of the California State University. The term "Applicant" is understood to include any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof, as well as any subapplicant of the Applicant, as referred to in Section 10285.1 (reference to "bidder/proposer"). Applicants are cautioned that false certification may subject the certifier to criminal prosecution.

|                                                                                                                                    |              |
|------------------------------------------------------------------------------------------------------------------------------------|--------------|
| Michelle Bender                                                                                                                    | City Manager |
| Print Name                                                                                                                         | Title        |
| <div><div>DocuSigned by:</div><div></div></div> | 4/9/2025     |
| Signature                                                                                                                          | Date         |

Non-Collusion Affidavit/Declaration

In accordance with Title 23, United States Code Section 112, and Public Contract Code 7106, the Applicant declares that the application is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The application is genuine and not collusive or sham. The Applicant has not directly or indirectly induced or solicited any other Applicant to put in a false or sham application. The Applicant has not directly or indirectly colluded, conspired, connived, or agreed with any Applicant or anyone else to put in a sham application, or to refrain from applying. The Applicant has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the grant amount requested, or that any other Applicant, or to fix any overhead or cost element of the grant amount requested, or of that of any other Applicant. All statements contained in the application are true. The Applicant has not, directly or indirectly, submitted its grant amount requested or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company association, organization, application depository, or to any member or agent thereof to effectuate a collusive or sham application, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of the Applicant that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Applicant.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Applicant is cautioned that making a false certification may subject the certifier to criminal prosecution.

Michelle Bender City Manager

|            |                                          |                  |
|------------|------------------------------------------|------------------|
| Print Name | DocuSigned by:<br><i>Michelle Bender</i> | Title            |
| Signature  | 70E0F75B06C54E4...                       | 4/9/2025<br>Date |

## **Appendix A – Letters of Support**



810 Mission Avenue  
Oceanside, CA 92054  
(760) 966-6500  
(760) 967-2001 (fax)  
GoNCTD.com

April 9, 2025

SGIP Cycle 6 Evaluators  
SANDAG  
401 B Street, Suite 800  
San Diego, CA 92101

RE: Support for City of San Marco's Smart Growth Incentive Program Application

On behalf of North County Transit – San Diego Railroad (NCTD), I write to express support for the City of San Marcos' (City) application to SANDAG's Smart Growth Incentive Program (SGIP) to update the City's Climate Action Plan (CAP).

The City's update to its CAP aims to establish a protocol for conducting greenhouse gas (GHG) emission inventories and setting clear reduction targets, providing an up-to-date pathway for reduction initiatives. Additionally, the CAP will assess future transportation-based GHG emissions by tracking travel patterns and trends, enabling precise and effective strategies. The CAP will also evaluate how current regulations contribute to GHG reductions, ensuring the City's actions align with the latest standards and practices.

Policy development and public outreach will play a critical role in the update. The CAP will establish realistic timelines that align with state goals for GHG emissions, guaranteeing the City's local actions contribute meaningfully to larger climate objectives. These updates aim to foster a sustainable and resilient future for the community.

For these reasons, NCTD is supportive of the City of San Marcos' application to SANDAG's SGIP. If you have any questions regarding my support for this application, please contact NCTD's Chief of Staff Mary Dover at [mdover@nctd.org](mailto:mdover@nctd.org) or (760) 967-2895. Thank you for your consideration.

Sincerely,

Shawn M. Donaghy  
Chief Executive Officer

## California Department of Transportation

DISTRICT 11  
4050 TAYLOR STREET  
SAN DIEGO, CA 92110  
PHONE (619) 688-6670 TTY 711  
[www.dot.ca.gov](http://www.dot.ca.gov)



April 7, 2025

Cycle 6 Evaluators  
Smart Growth Incentive Program  
San Diego Association of Governments  
1011 Union Street, Suite 400  
San Diego, CA 92101

Dear Cycle 6 Evaluators,

On behalf of the California Department of Transportation (Caltrans) District 11, I am writing to express support for the City of San Marcos' application for funding through the Smart Growth Incentive Program (SGIP) to update the Climate Action Plan (CAP) for the City of San Marcos (City).

The comprehensive update aims to establish a protocol for conducting greenhouse gas (GHG) emission inventories and set clear reduction targets, providing an up-to-date pathway for reduction initiatives. Additionally, the CAP will assess future transportation-based GHG emissions by tracking travel patterns and trends, enabling precise and effective strategies. It will evaluate how current regulations contribute to GHG reductions, ensuring the City's actions are aligned with the latest standards and practices. By setting both near-term and long-term GHG reduction targets, the CAP ensures sustained efforts and measurable progress over time. Policy development and public outreach will play a critical role, as engaging the community is essential for achieving these targets. The CAP will establish realistic timelines that align with state goals for GHG emissions, guaranteeing that the City's actions contribute meaningfully to larger climate objectives. These updates align with Caltrans' climate action strategic goal and are essential for fostering a sustainable and resilient future not only in the City, but also in Caltrans District 11. We support the implementation of these strategic initiatives.

Thank you for considering the City of San Marcos' application.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ann Fox'.

for: ANN FOX  
District 11 Director

# Memorandum

**To:** DEPUTY DISTRICT DIRECTORS  
DISTRICT DIVISION CHIEFS  
CORRIDOR PROJECT DIRECTORS

**Date:** March 28, 2025

**From:** ANN FOX  
District 11 Director

**Subject:** **DELEGATION OF AUTHORITY**

Pursuant to the authority vested upon me by the Director of the California Department of Transportation, Tracey D'Aoust Roberts is hereby delegated my full authority during my absence on Sunday, April 6<sup>th</sup> through Wednesday, April 9, 2025, to sign documents on my behalf in District 11.

*Ann M. Fox*

---

ANN FOX  
District 11 Director

c: Allan Kosup, Acting Chief Deputy District Director, Capital Program  
Everett Townsend, Chief Deputy District Director, Maintenance & Operations  
Sam Amen, District Division Chief, Design  
Melina Pereira, Acting Deputy District Director, Planning & Local Assistance  
Caridad Sanchez, Deputy District Director, External Affairs  
Rich Covey, Acting Deputy District Director, Right of Way  
Marvin Canton, Acting District Division Chief, Program/Project Management  
Harwell Ontoy, District Division Chief, Maintenance Engineering & Asset  
Management  
Denella Morgan, Deputy District Director, Administration  
Erwin Gojuangco, District Division Chief, Traffic Safety & Operations  
Gerard Chadergian, District Division Chief, Engineering  
Karen Jewel, Corridor Project Director, Central Corridors  
Margie Perez, District Division Chief, Construction  
May Alsheikh, District Safety Programs Chief  
Michael Hank, District Division Chief, Land Surveys  
Nikki Tiongco, Corridor Project Director, South County & Trade Corridors  
Rajpreet Khangura, District Division Chief, Traffic Operations, TMC  
Shawn Rizzutto, District Division Chief, Maintenance  
Tracey D'Aoust Roberts, Deputy District Director, Environmental  
Victor Mercado, Acting Corridor Project Director, North County Corridors

# DD Delegation of Authority - Tracey D'Aoust Roberts 4-6 to 4-9-2025

Final Audit Report

2025-04-01

|                 |                                                                                           |
|-----------------|-------------------------------------------------------------------------------------------|
| Created:        | 2025-03-28                                                                                |
| By:             | Administrative Assistant District 11 Director (aa.to.the.district.11.director@dot.ca.gov) |
| Status:         | Signed                                                                                    |
| Transaction ID: | CBJCHBCAABAAXULJJPMO0A8u2C_ZQUAQcwWGtUGOSC2                                               |

## "DD Delegation of Authority - Tracey D'Aoust Roberts 4-6 to 4-9-2025" History

 Document created by Administrative Assistant District 11 Director (aa.to.the.district.11.director@dot.ca.gov)  
2025-03-28 - 4:40:30 PM GMT- IP address: 149.136.33.250

 Document emailed to Ann Fox (ann.fox@dot.ca.gov) for signature  
2025-03-28 - 4:40:58 PM GMT

 Email viewed by Ann Fox (ann.fox@dot.ca.gov)  
2025-03-31 - 11:57:43 PM GMT- IP address: 3.231.61.128

 Document e-signed by Ann Fox (ann.fox@dot.ca.gov)  
Signature Date: 2025-04-01 - 0:22:28 AM GMT - Time Source: server- IP address: 149.136.33.248

 Agreement completed.  
2025-04-01 - 0:22:28 AM GMT



Powered by  
Adobe  
Acrobat Sign

# City of San Marcos CAP SGIP Letter of Support

Final Audit Report

2025-04-07

|                 |                                                                                           |
|-----------------|-------------------------------------------------------------------------------------------|
| Created:        | 2025-04-07                                                                                |
| By:             | Administrative Assistant District 11 Director (aa.to.the.district.11.director@dot.ca.gov) |
| Status:         | Signed                                                                                    |
| Transaction ID: | CBJCHBCAABAA9z0VdbpAk4E-IKuFqrM20oSrpDXEym-o                                              |

## "City of San Marcos CAP SGIP Letter of Support" History

-  Document created by Administrative Assistant District 11 Director (aa.to.the.district.11.director@dot.ca.gov)  
2025-04-07 - 11:35:31 PM GMT- IP address: 149.136.33.250
-  Document emailed to Tracey Roberts (tracey.daoust.roberts@dot.ca.gov) for signature  
2025-04-07 - 11:36:40 PM GMT
-  Email viewed by Tracey Roberts (tracey.daoust.roberts@dot.ca.gov)  
2025-04-07 - 11:37:06 PM GMT- IP address: 50.16.186.112
-  Document e-signed by Tracey Roberts (tracey.daoust.roberts@dot.ca.gov)  
Signature Date: 2025-04-07 - 11:49:20 PM GMT - Time Source: server- IP address: 149.136.33.249
-  Agreement completed.  
2025-04-07 - 11:49:20 PM GMT

April 3, 2025

SGIP Cycle 6 Evaluators  
SANDAG  
401 B Street, Suite 800  
San Diego, CA 92101

On behalf of California State University San Marcos, I am writing to express our strong support for the City of San Marcos' application for funding through SANDAG's Smart Growth Incentive Program to update the Climate Action Plan for the City of San Marcos.

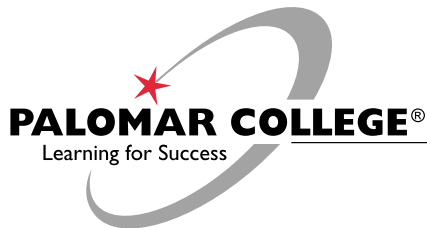
The comprehensive update aims to establish a protocol for conducting greenhouse gas (GHG) emission inventories and set clear reduction targets, providing an up-to-date pathway for reduction initiatives. Additionally, the CAP will assess future transportation-based GHG emissions by tracking travel patterns and trends, enabling precise and effective strategies. It will evaluate how current regulations contribute to GHG reductions, ensuring our actions are aligned with the latest standards and practices. By setting both near-term and long-term GHG reduction targets, the CAP ensures sustained efforts and measurable progress over time. Policy development and public outreach will play a critical role, as engaging the community is essential for achieving these targets. The CAP will establish realistic timelines that align with state goals for GHG emissions, guaranteeing our local actions contribute meaningfully to larger climate objectives. These updates are essential for fostering a sustainable and resilient future for our community, and we fully support the implementation of these strategic initiatives.

Thank you for considering this important application.

Sincerely,



Mark Norita  
AVP, Facilities Development and Management  
California State University San Marcos  
[mnorita@csusm.edu](mailto:mnorita@csusm.edu) | O: 760-750-4679 | [www.csusm.edu](http://www.csusm.edu)



**Star Rivera-Lacey, Ph.D.**  
Superintendent/President

**Office of the President**

April 3, 2025

SGIP Cycle 6 Evaluators  
SANDAG  
401 B Street, Suite 800  
San Diego, CA 92101

On behalf of Palomar College, I am writing to express our support for the City of San Marcos' application for funding through SANDAG's Smart Growth Incentive Program to update the Climate Action Plan (CAP) for the City of San Marcos.

The comprehensive update aims to establish a protocol for conducting greenhouse gas (GHG) emission inventories and set clear reduction targets, providing an up-to-date pathway for reduction initiatives. Additionally, the CAP will assess future transportation-based GHG emissions by tracking travel patterns and trends, enabling precise and effective strategies. It will evaluate how current regulations contribute to GHG reductions, ensuring the City's actions are aligned with the latest standards and practices. By setting both near-term and long-term GHG reduction targets, the CAP ensures sustained efforts and measurable progress over time.

The CAP will establish realistic timelines that align with state goals for GHG emissions, guaranteeing local actions contribute meaningfully to larger climate objectives. These updates are essential for fostering a sustainable and resilient future for San Marcos. As one of the City's largest employers, we support the implementation of these strategic initiatives.

Thank you for considering this important application.

Sincerely,

Star Rivera-Lacey, Ph.D.  
Superintendent/President

## **Appendix B – Council Resolution**

RESOLUTION NO. 2025-9425

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN MARCOS  
AUTHORIZING THE FILING OF AN APPLICATION FOR GRANT FUNDS FROM  
THE SAN DIEGO ASSOCIATION OF GOVERNMENTS AND ACCEPTING THE  
TERMS OF THE GRANT AGREEMENT

WHEREAS, up to \$45 million of TransNet funding for Smart Growth Incentive Program (SGIP) projects is available to local jurisdictions and the County of San Diego through the SGIP Program; and

WHEREAS, City of San Marcos wishes to receive grant funding from SANDAG; and

WHEREAS, the City desires to apply for three projects for the SGIP grant program; and

WHEREAS, the City desires to plan for and construct roadway improvements along the San Marcos Boulevard corridor to address challenges with the corridor including availability of modal choice, landscaping and placemaking, architectural presence, and addressing the interaction of transportation improvements with the surrounding planned and existing land uses; and

WHEREAS, the City desires to update its Climate Action Plan; and

WHEREAS, the SGIP grant could provide funding for activities desired to be completed by the City;  
and

WHEREAS, as required by the grant, the City of San Marcos certifies that it has an adopted Climate Action Plan (CAP) or Greenhouse Gas (GHG) reduction plan that includes all the following items:

1. Establishes a locally appropriate 2030 GHG reduction target for communitywide GHG emissions derived from the State's legislative target for 2030 (as established by SB 32 or as amended by future legislation) and establishes long-term targets
2. Quantifies, using substantial evidence, how local GHG reduction strategies, programs, and measures would meet or exceed the local GHG reduction target.
3. Establishes a mechanism to monitor the plan's progress toward achieving the target, including reporting data to SANDAG and a requirement to amend the plan if it is not achieving adopted goals.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of San Marcos, and it hereby finds:

1. The foregoing recitals are true and correct; and
2. The City Manager is authorized to submit a grant application for the following Projects to SANDAG:
  - a. Capital Improvement Category: San Marcos Boulevard Multi-Modal Corridor Improvements
  - b. Planning Category: San Marcos Boulevard Corridor Plan
  - c. Climate Action Plan: Update to the San Marcos Climate Action Plan; and
3. Should a grant award be made by SANDAG to fund one or more of the above referenced projects, the City of San Marcos commits to providing the matching fund amounts per

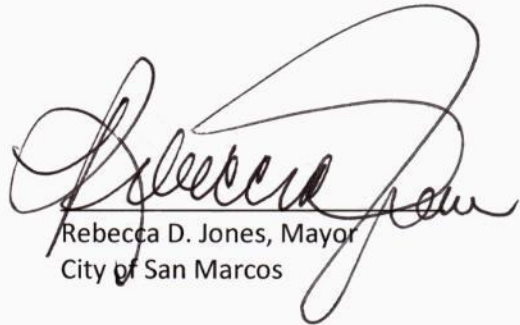
- project as listed in the grant application, if any, as a condition of grant acceptance; and
4. Should a grant award be made by SANDAG, City staff will return to City Council to accept the grant funds, and the City of San Marcos delegates authority to the City Manager to execute agreement(s) with no exceptions in substantially the same form as provided with the call for projects, complete the projects; and
  5. The City of San Marcos understands and agrees that SANDAG shall have no liability for costs that may arise associated with the Project(s) which are not included in the grant agreement(s), including, but not limited to, costs stemming from claims, litigation, changes in law, or force majeure events.

PASSED, APPROVED, and ADOPTED by the City Council of the City of San Marcos, California, this 8<sup>th</sup> day of April 2025, by the following vote:

AYES: COUNCILMEMBERS: LEBLANG, MUSGROVE, NUÑEZ, SANNELLA, JONES

NOES: COUNCILMEMBERS: NONE

ABSENT: COUNCILMEMBERS: NONE



Rebecca D. Jones, Mayor  
City of San Marcos

ATTEST:



Phillip Scollick, City Clerk  
City of San Marcos

## Appendix C – Proof of Funds



**SAN MARCOS**  
DISCOVER LIFE'S POSSIBILITIES

4/10/2025

SGIP Cycle 6 Evaluators

SANDAG

401 B Street, Suite 800

San Diego, CA 92101

Subject: Commitment to Available Matching Funds for Climate Action Plan Update Project

The City of San Marcos commits to providing \$9,450 matching funds if awarded the SANDAG Smart Growth Incentive Program Cycle 6 Grant for the subject project. This funding will consist of in-kind services of city staff time that will come from the city's General Fund. The city will provide necessary funding as described in the project schedule.

Sincerely,

Michelle Bender (Apr 10, 2025 16:45 PDT)

Michelle Bender,

City Manager

760-744-1050 x3134

[MBender@san-marcos.net](mailto:MBender@san-marcos.net)

[www.san-marcos.net](http://www.san-marcos.net)